

CITY OF GLADBROOK

**Independent Auditors' Reports
Basic Financial Statements
Supplementary and Other Information
Schedule of Findings**

June 30, 2016

CITY OF GLADBROOK

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CITY OF GLADBROOK

Officials

(Before January 2016)

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Keith Sash	Mayor	Jan 2016
Roger Luehring	Mayor Pro Tem	Jan 2018
Scott Schmidt	Council Member	Jan 2016
Trudi Scott	Council Member	Jan 2016
Ben Goos	Council Member	Jan 2018
Betty Dahms	Council Member	Jan 2018
Lori Bearden	Clerk/Treasurer	Indefinite
John Livingston	Attorney	Indefinite

(After January 2016)

Keith Sash	Mayor	Jan 2020
Roger Luehring	Mayor Pro Tem	Jan 2018
Ben Goos	Council Member	Jan 2018
Betty Dahms	Council Member	Jan 2018
Scott Schmidt	Council Member	Jan 2020
Trudi Scott	Council Member	Jan 2020
Lori Bearden (resigned March 2016)	Clerk/Treasurer	Indefinite
Jackie Stephenson (appointed April 2016)	Clerk/Treasurer	Indefinite
John Livingston	Attorney	Indefinite



C E R T I F I E D ♦ P U B L I C ♦ A C C O U N T A N T S

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Independent Auditors' Report

To the Honorable Mayor and
Members of the City Council:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Gladbrook, Iowa, as of and for the year ended June 30, 2016, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Gladbrook, as of June 30, 2016, and the respective changes in its cash basis financial position for the year then ended in accordance with the basis of accounting described in Note 1.

Basis of Accounting

As discussed in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. Our opinions are not modified with respect to this matter.

Other Matters

Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Gladbrook's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the nine years ended June 30, 2015 (which are not presented herein) and expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The supplementary information included in Schedules 1 through 4 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The other information, Management's Discussion and Analysis, the Budgetary Comparison Information, the Schedule of the City's Proportionate Share of the Net Pension Liability and the Schedule of City Contributions on pages 4 through 9 and 25 through 31, has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 2, 2016 on our consideration of the City of Gladbrook's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering City of Gladbrook's internal control over financial reporting and compliance.

Bowman and Miller, P.C.

Marshalltown, Iowa
September 2, 2016

MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Gladbrook provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2016. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

2016 FINANCIAL HIGHLIGHTS

- Receipts of the City's governmental activities decreased 58%, or approximately \$896,000, from fiscal year 2015 to fiscal year 2016. Loan proceeds decreased \$400,000 and capital grants, contributions and restricted interest decreased approximately \$536,000.
- Disbursements decreased 60%, or approximately \$1,026,000, in fiscal year 2016 from fiscal year 2015 in the governmental activities. Capital projects decreased approximately \$859,000, debt service decreased approximately \$216,000 and public safety increased approximately \$26,000.
- The City's total cash basis net position decreased 1.7%, or approximately \$24,000, from June 30, 2015 to June 30, 2016. Of this amount, the cash basis net position of the governmental activities decreased approximately \$31,000 and the cash basis net position of the business type activities increased by approximately \$7,000.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide financial statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Other Information further explains and supports the financial statements with a comparison of the City's budget for the year and the City's proportionate share of the net pension liability and related contributions.

Supplementary Information provides detailed information about the nonmajor governmental funds and the City's indebtedness.

BASIS OF ACCOUNTING

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, readers should keep in mind the limitations resulting from the use of the cash basis of accounting.

REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Cash Basis Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position presents the City's net position. Over time, increases and decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into two kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks, sanitary sewer system, the City Center movie theater and Matchstick Marvels museum and the Gladbrook Fitness Center. These activities are financed primarily by user charges.

Fund Financial Statements

The City has two kinds of funds:

- 1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax, 3) the Debt Service Fund and 4) the Capital Projects Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

- 2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains four Enterprise Funds to provide separate information for the water and sewer funds, for the operation of the City's movie theater and Matchstick Marvels museum and for the operation of the Gladbrook Fitness Center. These funds are considered to be major funds of the City.

The required financial statement for proprietary funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities decreased from \$746,014 to \$715,168. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

Changes in Cash Basis Net Position of Governmental Activities		
	Year Ended June 30,	
	2016	2015
Receipts:		
Program Receipts:		
Charges for service	\$ 34,475	43,261
Operating grants, contributions and restricted interest	177,676	149,841
Capital grants, contributions and restricted interest	41,902	577,748
General Receipts:		
Property tax	306,330	296,588
Local option sales tax	67,906	60,272
Franchise tax	5,841	5,915
Unrestricted interest on investments	317	422
Loan proceeds	-	400,000
Other general receipts	11,884	8,471
Total receipts	<u>646,331</u>	<u>1,542,518</u>
Disbursements:		
Public safety	161,888	135,657
Public works	173,971	160,378
Health and social services	-	1,276
Culture and recreation	46,109	50,185
Community and economic development	9,927	2,934
General government	79,414	72,125
Debt service	105,234	320,861
Capital projects	97,933	956,781
Total disbursements	<u>674,476</u>	<u>1,700,197</u>
Change in cash basis net position before transfers	(28,145)	(157,679)
Transfers, net	<u>(2,701)</u>	<u>21,105</u>
Change in cash basis net position	(30,846)	(136,574)
Cash basis net position beginning of year	<u>746,014</u>	<u>882,588</u>
Cash basis net position end of year	<u>\$ 715,168</u>	<u>746,014</u>

The City's total receipts for governmental activities decreased by 58% or approximately \$896,000. The total cost of all programs and services decreased by approximately \$1,026,000, or 60%, with no new programs added.

The decrease in receipts was primarily the result of contributions and loan proceeds received for construction of the new fire and ambulance building in fiscal year 2015. The City received \$572,122 in contributions and \$400,000 in capital loan note proceeds for this project. These amounts were reflected in the capital grants and contributions and loan proceeds in fiscal year 2015.

The cost of all governmental activities this year was approximately \$675,000 compared to approximately \$1,700,000 last year. However, as shown on the Statement of Activities and Net Position on pages 10-11, the amount taxpayers ultimately financed for these activities was approximately \$420,000 because some of the cost was paid by those directly benefited from the programs (\$34,475) or by other governments and organizations that subsidized certain programs with grants, contributions, and restricted interest (\$219,578). Overall, the City's governmental activities receipts, including intergovernmental aid and fees for service, decreased in 2015 from approximately \$771,000 to approximately \$254,000. The City paid for the remaining "public benefit" portion of governmental activities (\$420,000) with taxes (some of which could only be used for certain programs) and with other receipts, such as interest and loan proceeds.

Changes in Cash Basis Net Position of Business Type Activities		
	Year Ended June 30,	
	2016	2015
Receipts:		
Program Receipts:		
Charges for service:		
Water	\$ 156,139	160,995
Sewer	125,065	130,893
Concessions and admissions	126,014	120,194
Memberships	32,298	34,519
Operating grants, contributions and restricted interest	6,944	10,103
General Receipts:		
Miscellaneous	2,000	2,000
Loan proceeds	87,527	-
Total receipts	<u>535,987</u>	<u>458,704</u>
Disbursements:		
Water	162,121	169,850
Sewer	225,710	112,866
City center	125,757	115,345
Fitness center	18,404	34,029
Total disbursements	<u>531,992</u>	<u>432,090</u>
Change in cash basis net position before transfers	3,995	26,614
Transfers, net	<u>2,701</u>	<u>(21,105)</u>
Change in cash basis net position	6,696	5,509
Cash basis net position beginning of year	<u>656,431</u>	<u>650,922</u>
Cash basis net position end of year	<u>\$ 663,127</u>	<u>656,431</u>

Total business type activities receipts for the fiscal year were approximately \$536,000 compared to approximately \$459,000 last year. Total disbursements for the fiscal year increased 23% to approximately \$532,000.

INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Gladbrook completed the year, its governmental funds reported a combined fund balance of \$715,168, a decrease of \$30,846 from last year's total of \$746,014. The following are the major reasons for the changes in fund balance of the major funds from the prior year.

- The General Fund cash balance increased \$37,037 from the prior year to \$575,864. The increase is due to a decrease in transfer of funds to capital projects from the prior year.
- The Special Revenue, Road Use Tax Fund cash balance decreased by \$14,420 to \$88,745 during the fiscal year. The decrease was primarily due to the purchase of a street sweeper in fiscal year 2016.
- The Debt Service Fund cash balance remained approximately the same from fiscal year 2015. This fund is used to pay off general obligation bonds and notes. In 2016, the City transferred funds from the Local Option Sales Tax Fund to pay a portion of the debt.
- The Capital Projects Fund was used to account for the completion of the construction of a new fire and ambulance building and the engineering costs associated with the Grand Street Bridge project.

INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The Enterprise, Water Fund cash balance decreased \$5,119 to \$236,934, due primarily to a decrease in water usage.
- The Enterprise, Sewer Fund cash balance decreased \$7,603 to \$316,784 due primarily to a decrease in sewer billings.
- The Enterprise, City Center cash balance increased \$4,677 to \$16,663 due primarily to an increase in gate fees and concession revenue.
- The Enterprise, Fitness Center cash balance increased \$14,741 to \$92,746 due primarily to a decrease in operating expenses.

BUDGETARY HIGHLIGHTS

Over the course of the year, the City amended their budget once. The amendment was approved on May 24, 2016 and resulted in an increase in operating disbursements of \$191,900. The amendment was made to provide for additional disbursements in certain City departments, including the construction costs for the new Grand Street Bridge and sanitary sewer upgrades.

During the year ended June 30, 2016, disbursements did not exceed the amounts budgeted.

DEBT ADMINISTRATION

At June 30, 2016, the City had \$1,180,027 in bonds and other long-term debt, compared to \$1,238,000 last year, as shown below.

Outstanding Debt at Year-End		
	June 30,	
	2016	2015
General obligation notes	\$ 242,500	345,000
Revenue notes	937,527	893,000
Total	\$ 1,180,027	1,238,000

Debt decreased as a result of payments on the general obligation debt. Revenue notes increased with the issuance of a sewer revenue capital loan note for the engineering fees related to the sanitary sewer upgrade projects.

The Constitution of the State of Iowa limits the amount of general obligation debt that cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$242,500 is below its constitutional debt limit of \$1,670,315. Additional information about the City's long-term debt is presented in Note 3 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City of Gladbrook's elected and appointed officials and citizens considered many factors when setting the fiscal year 2017 budget, tax rates, and fees that will be charged for various City activities.

In fiscal year 2016 the City began construction on the Grand Street Bridge at an estimated cost of \$380,000 with \$76,000 being contributed by the City and \$304,000 being funded through the federal bridge replacement program. The City also began a lagoon UV sanitation upgrade project in fiscal year 2016 with a projected cost of \$1,400,000. The City is approved for a \$347,000 Community Development Block Grant and a State Revolving loan to fund this project. These projects are anticipated to be completed in fiscal year 2017.

The City's property tax base increased slightly for fiscal year 2017 and property tax rates increased due to an increase in the debt service and liability insurance levies. The City also has plans to drill a new well in fiscal year 2017 at an anticipated cost of \$50,000.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Jackie Stephenson, City Clerk, at 319 2nd Street, Gladbrook, Iowa 50635.

CITY OF GLADBROOK
Cash Basis Statement of Activities and Net Position
As of and for the year ended June 30, 2016

	Disbursements	Program Receipts		
		Charges for Service	Operating Grants, Contributions and Restricted Interest	Capital Grants, Contributions and Restricted Interest
Functions/Programs:				
Governmental activities:				
Public safety	\$ 161,888	31,022	48,365	-
Public works	173,971	665	119,082	1,121
Culture and recreation	46,109	1,200	10,229	-
Community and economic development	9,927	-	-	-
General government	79,414	1,588	-	-
Debt service	105,234	-	-	-
Capital projects	97,933	-	-	40,781
Total governmental activities	674,476	34,475	177,676	41,902
Business type activities:				
Water	162,121	156,139	360	-
Sewer	225,710	125,065	1,317	-
City center	125,757	126,014	4,420	-
Fitness center	18,404	32,298	847	-
Total business type activities	531,992	439,516	6,944	-
Total	\$ 1,206,468	473,991	184,620	41,902
General Receipts and Transfers:				
Property and other city tax levied for:				
General purposes				
Debt service				
Local option sales tax				
Franchise tax				
Unrestricted interest on investments				
Loan proceeds				
Miscellaneous				
Sale of capital assets				
Transfers				
Total general receipts and transfers				
Change in cash basis net position				
Cash basis net position beginning of year				
Cash basis net position end of year				
Cash Basis Net Position				
Restricted:				
Expendable:				
Streets				
Debt service				
Other purposes				
Unrestricted				
Total cash basis net position				

Net (Disbursements) Receipts
and Changes in Cash Basis Net Position

Governmental Activities	Business Type Activities	Total
(82,501)	-	(82,501)
(53,103)	-	(53,103)
(34,680)	-	(34,680)
(9,927)	-	(9,927)
(77,826)	-	(77,826)
(105,234)	-	(105,234)
(57,152)	-	(57,152)
<u>(420,423)</u>	<u>-</u>	<u>(420,423)</u>

-	(5,622)	(5,622)
-	(99,328)	(99,328)
-	4,677	4,677
-	14,741	14,741
<u>-</u>	<u>(85,532)</u>	<u>(85,532)</u>
<u>(420,423)</u>	<u>(85,532)</u>	<u>(505,955)</u>

256,110	-	256,110
50,220	-	50,220
67,906	-	67,906
5,841	-	5,841
317	-	317
-	87,527	87,527
7,784	2,000	9,784
4,100	-	4,100
<u>(2,701)</u>	<u>2,701</u>	<u>-</u>
<u>389,577</u>	<u>92,228</u>	<u>481,805</u>
(30,846)	6,696	(24,150)
<u>746,014</u>	<u>656,431</u>	<u>1,402,445</u>
<u>\$ 715,168</u>	<u>663,127</u>	<u>1,378,295</u>

\$ 88,745	-	88,745
868	68,763	69,631
49,691	-	49,691
<u>575,864</u>	<u>594,364</u>	<u>1,170,228</u>
<u>\$ 715,168</u>	<u>663,127</u>	<u>1,378,295</u>

CITY OF GLADBROOK
Statement of Cash Receipts, Disbursements and
Changes in Cash Balances
Governmental Funds
As of and for the year ended June 30, 2016

	General	Special Revenue Road Use Tax	Capital Projects
Receipts:			
Property tax	\$ 212,879	-	-
Other city tax	11,045	-	-
Intergovernmental	46,979	116,782	12,196
Licenses and permits	480	665	-
Charges for service	31,619	-	-
Use of money and property	846	-	-
Special assessments	242	880	-
Miscellaneous	16,392	2,300	28,585
Total receipts	320,482	120,627	40,781
Disbursements:			
Operating:			
Public safety	161,888	-	-
Public works	22,303	151,668	-
Culture and recreation	45,266	-	-
Community and economic and development	9,927	-	-
General government	79,414	-	-
Debt service	-	-	-
Capital projects	-	-	97,933
Total disbursements	318,798	151,668	97,933
Excess (deficiency) of receipts over (under) disbursements	1,684	(31,041)	(57,152)
Other financing sources (uses):			
Sale of capital assets	4,100	-	-
Transfers in	46,954	16,621	-
Transfers out	(15,701)	-	-
Total other financing sources (uses)	35,353	16,621	-
Change in cash balances	37,037	(14,420)	(57,152)
Cash balances beginning of year	538,827	103,165	83,694
Cash balances end of year	\$ 575,864	88,745	26,542
Cash Basis Fund Balances			
Restricted for:			
Streets	\$ -	88,745	-
Debt service	-	-	-
Other purposes	-	-	26,542
Assigned for:			
Fire equipment	110,845	-	-
Ambulance	104,080	-	-
Museum	1,399	-	-
Recreational trust	3,163	-	-
Unassigned	356,377	-	-
Total cash basis fund balances	\$ 575,864	88,745	26,542

Debt Service	Nonmajor	Total
49,017	37,118	299,014
1,203	68,815	81,063
-	1,293	177,250
-	-	1,145
-	-	31,619
-	118	964
-	-	1,122
-	2,777	50,054
50,220	110,121	642,231

-	-	161,888
-	-	173,971
-	843	46,109
-	-	9,927
-	-	79,414
105,234	-	105,234
-	-	97,933
105,234	843	674,476
(55,014)	109,278	(32,245)

-	-	4,100
55,000	-	118,575
-	(105,575)	(121,276)
55,000	(105,575)	1,399
(14)	3,703	(30,846)
882	19,446	746,014
868	23,149	715,168

-	-	88,745
868	-	868
-	23,149	49,691
-	-	110,845
-	-	104,080
-	-	1,399
-	-	3,163
-	-	356,377
868	23,149	715,168

CITY OF GLADBROOK
Statement of Cash Receipts, Disbursements
and Changes in Cash Balances
Proprietary Funds
As of and for the year ended June 30, 2016

	Enterprise				
	Water	Sewer	City Center	Fitness Center	Total
Operating receipts:					
Charges for service	\$ 156,139	125,065	126,014	32,298	439,516
Total operating receipts	156,139	125,065	126,014	32,298	439,516
Operating disbursements:					
Business type activities	120,428	197,430	125,757	18,404	462,019
Total operating disbursements	120,428	197,430	125,757	18,404	462,019
Excess (deficiency) of operating receipts over (under) operating disbursements	35,711	(72,365)	257	13,894	(22,503)
Non-operating receipts (disbursements):					
Intergovernmental	-	680	-	-	680
Contributions	-	-	4,420	600	5,020
Interest on investments	360	637	-	247	1,244
Land rent	-	2,000	-	-	2,000
Loan proceeds	-	87,527	-	-	87,527
Debt service	(41,693)	(28,280)	-	-	(69,973)
Net non-operating receipts (disbursements)	(41,333)	62,564	4,420	847	26,498
Excess (deficiency) of receipts over (under) disbursements	(5,622)	(9,801)	4,677	14,741	3,995
Transfers in	503	2,198	-	-	2,701
Change in cash balances	(5,119)	(7,603)	4,677	14,741	6,696
Cash balances beginning of year	242,053	324,387	11,986	78,005	656,431
Cash balances end of year	\$ 236,934	316,784	16,663	92,746	663,127
Cash Basis Fund Balances					
Restricted for debt service	\$ 40,330	28,433	-	-	68,763
Unrestricted	196,604	288,351	16,663	92,746	594,364
Total cash basis fund balances	\$ 236,934	316,784	16,663	92,746	663,127

CITY OF GLADBROOK

Notes to Financial Statements

June 30, 2016

Note 1 – Summary of Significant Accounting Policies

The City of Gladbrook is a political subdivision of the State of Iowa located in Tama County. It was first incorporated in 1880 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development and general government services. The City also provides water and sewer utilities for its citizens.

A. Reporting Entity

For financial reporting purposes, the City of Gladbrook has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City of Gladbrook has no component units which meet the Governmental Accounting Standards Board criteria.

Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Tama County Assessor's Conference Board, Tama County Emergency Management Commission, Tama County Solid Waste Disposal Commission, Tama County Joint E911 Service Board, Region Six Planning Commission and Tama County Economic Development Board.

B. Basis of Presentation

Government-wide Financial Statement – The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City.

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 1 – Summary of Significant Accounting Policies (continued)

B. Basis of Presentation (continued)

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or are imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements – Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts from general and emergency levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

Special Revenue:

The Road Use Tax Fund is used to account for the road use tax allocation from the State of Iowa to be used for road construction and maintenance.

The Debt Service Fund is utilized to account for property tax and other receipts to be used for the payment of interest and principal on the City's general long-term debt.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities.

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 1 – Summary of Significant Accounting Policies (continued)

B. Basis of Presentation (continued)

The City reports the following major proprietary funds:

The Enterprise, Water Fund accounts for the operation and maintenance of the City's water system.

The Enterprise, Sewer Fund accounts for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

The Enterprise, City Center Fund accounts for the operation and maintenance of the City's movie theater and Matchstick Marvels museum.

The Enterprise, Fitness Center Fund accounts for the operation and maintenance of the City's fitness center.

C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications – committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable – Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 1 – Summary of Significant Accounting Policies (continued)

D. Governmental Cash Basis Fund Balances (continued)

Restricted – Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors, or state or federal law or imposed by law through constitutional provisions or enabling legislation.

Assigned – Amounts the City Council intends to use for specific purposes.

Unassigned – All amounts not included in the preceding classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information. During the year ended June 30, 2016, disbursements did not exceed the amounts budgeted.

Note 2 – Cash and Pooled Investments

The City's deposits in banks at June 30, 2016 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Interest rate risk – The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the City.

CITY OF GLADBROOK

Notes to Financial Statements (Continued)

June 30, 2016

Note 3 – Notes Payable

Annual debt service requirements to maturity for sewer revenue capital loan notes, a rural economic development loan, a water revenue capital loan note and a general obligation capital loan note are as follows:

Year Ending June 30,	Sewer Revenue Capital Loan Notes		Rural Economic Development Loan		Water Revenue Capital Loan Note		General Obligation Capital Loan Note		Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2017	\$ 26,000	2,433	40,000	-	19,000	21,330	62,500	1,172	147,500	24,935
2018	114,527	1,978	40,000	-	19,000	20,760	-	-	173,527	22,738
2019	28,000	1,505	40,000	-	20,000	20,190	-	-	88,000	21,695
2020	29,000	1,015	40,000	-	21,000	19,590	-	-	90,000	20,605
2021-2025	29,000	507	20,000	-	114,000	88,200	-	-	163,000	88,707
2026-2030	-	-	-	-	135,000	69,900	-	-	135,000	69,900
2031-2035	-	-	-	-	157,000	48,330	-	-	157,000	48,330
2036-2040	-	-	-	-	185,000	23,100	-	-	185,000	23,100
2041	-	-	-	-	41,000	1,230	-	-	41,000	1,230
Total	\$ 226,527	7,438	180,000	-	711,000	312,630	62,500	1,172	1,180,027	321,240

The City has pledged future sewer and water customer receipts, net of specified operating disbursements, to repay \$226,527 of sewer revenue notes and \$711,000 of a water revenue note. Proceeds from the notes provided a new sanitary sewer system and a new water tower and water main lines. The notes are payable solely from customer net receipts and are payable through 2041.

Note 4 – Pension Plan

Plan Description – IPERS membership is mandatory for employees of the City, except for those covered by another retirement system. Employees of the City are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by Iowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at 7401 Register Drive, P.O. Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits – A Regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, anytime after reaching age 62 with 20 or more years of covered employment, or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. These qualifications must be met on the member's first month of entitlement to benefits. Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 4 – Pension Plan (continued)

- A multiplier based on years of service.
- The member's highest five-year average salary, except members with service before June 30, 2012 will use the highest three-year average salary as of that date if it is greater than the highest five-year average salary.

Protection occupation members may retire at normal retirement age, which is generally age 55. The formula used to calculate a protection occupation member's monthly IPERS benefit includes:

- 60% of average salary after completion of 22 years of service, plus an additional 1.5% of average salary for more than 22 years of service but not more than 30 years of service.
- The member's highest three-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25% for each month that the member receives benefits before the member's earliest normal retirement age. For service earned on or after July 1, 2012, the reduction is 0.50% for each month that the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payments.

Disability and Death Benefits – A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or calculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions – Contribution rates are established by IPERS following the annual actuarial valuation, which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires that the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll based on the Actuarial Amortization Method adopted by the Investment Board.

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 4 – Pension Plan (continued)

In fiscal year 2016, pursuant to the required rate, Regular members contributed 5.95% of covered payroll and the City contributed 8.93% of covered payroll, for a total rate of 14.88%. Protection occupation members contributed 6.56% of covered payroll and the City contributed 9.84% of covered payroll, for a total rate of 16.40%.

The City's contributions to IPERS for the year ended June 30, 2016 totaled \$13,114.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resource Related to Pensions – At June 30, 2016, the City reported a liability of \$96,268 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to IPERS relative to the contributions of all IPERS participating employers. At June 30, 2015, the City's proportion was 0.001949%, which was a decrease of 0.000013% from its proportion measured as of June 30, 2014.

For the year ended June 30, 2016 the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$8,178, \$18,689 and \$22,713 respectively.

There were no non-employer contributing entities to IPERS.

Actuarial Assumptions – The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement as follows:

Rate of inflation (effective June 30, 2014)	3.00% per annum.
Rate of salary increase (effective June 30, 2010)	4.00 to 17.00% average, including inflation. Rates vary by membership group.
Long-term investment rate of return (effective June 30, 1996)	7.50% compounded annually, net of investment expense, including inflation.
Wage growth (effective June 30, 1990)	4.00% per annum, based on 3.00% inflation and 1.00% real wage inflation.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience studies with dates corresponding to those listed above.

Mortality rates were based on the RP-2000 Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 4 – Pension Plan (continued)

Asset Class	Asset Allocation	Long-Term Expected Real Rate of Return
Core plus fixed income	28 %	2.04 %
Domestic equity	24	6.29
International equity	16	6.75
Private equity/debt	11	11.32
Real estate	8	3.48
Credit opportunities	5	3.63
U.S. TIPS	5	1.91
Other real assets	2	6.24
Cash	1	(0.71)
Total	100 %	

Discount Rate – The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed employee contributions will be made at the contractually required rate and contributions from the City will be made at contractually required rates, actuarially determined. Based on those assumptions, the IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate – The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.50%) or 1% higher (8.50%) than the current rate.

	1% Decrease (6.50%)	Discount Rate (7.50%)	1% Increase (8.50%)
City's proportionate share of the net pension liability	\$ 169,338	96,268	34,594

IPERS' Fiduciary Net Position – Detailed information about IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 5 – Compensated Absences

City employees accumulate a limited amount of earned but unused vacation hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation payments payable to employees at June 30, 2016 was \$1,678, primarily relating to the General Fund. This liability has been computed based on rates of pay in effect at June 30, 2016.

Note 6 – Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2016 is as follows:

Transfer to	Transfer from	Amount
Debt Service	Special Revenue: Local Option Sales Tax	\$ 55,000
General	Special Revenue: Local Option Sales Tax Emergency Services Employee Benefits	12,548 5,314 29,092
		<u>46,954</u>
Special Revenue: Road Use Tax	Special Revenue: Employee Benefits General	3,621 13,000
		<u>16,621</u>
Enterprise: Sewer	General	2,198
Enterprise: Water	General	503
Total		<u><u>\$ 121,276</u></u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

Note 7 – Risk Management

The City of Gladbrook is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

Note 8 – Related Party Transactions

The City had business transactions between the City and City officials totaling \$37,779 during the year ended June 30, 2016.

CITY OF GLADBROOK
Notes to Financial Statements (Continued)
June 30, 2016

Note 9 – Commitments

The City entered into two construction contracts for a sewer lagoon and treatment upgrade and a sanitary sewer infiltration upgrade. The total cost of these contracts is \$1,084,435. The projects are being funded by a state revolving loan of \$1,044,000 and a community development block grant. The City also entered into a contract for the construction of a new bridge. The total cost of the bridge contract is \$215,063. This project is being funded by a bridge replacement grant and city funds. At June 30, 2016 no costs had been incurred on these contracts.

Note 10 – New Accounting Pronouncement

The City of Gladbrook adopted fair value guidance as set forth in Governmental Accounting Standards Board Statement No. 72, Fair Value Measurement and Application. The Statement sets forth guidance for determining and disclosing the fair value of assets and liabilities reported in the financial statements. Adoption of the guidance did not have a significant impact on amounts reported or disclosed in the financial statements.

Note 11 – Date of Management Evaluation

The City has evaluated subsequent events through September 2, 2016, the date which financial statements were available to be issued.

Other Information

CITY OF GLADBROOK
Budgetary Comparison Schedule of Receipts, Disbursements,
and Changes in Balances-Budget and Actual (Cash Basis)
All Governmental Funds and Proprietary Funds
Other Information
Year ended June 30, 2016

	Governmental Funds Actual	Proprietary Funds Actual
Receipts:		
Property tax	\$ 299,014	-
Other city tax	81,063	-
Intergovernmental	177,250	680
Licenses and permits	1,145	-
Charges for service	31,619	439,516
Use of money and property	964	3,244
Special assessments	1,122	-
Miscellaneous	50,054	5,020
Total receipts	<u>642,231</u>	<u>448,460</u>
Disbursements:		
Public safety	161,888	-
Public works	173,971	-
Culture and recreation	46,109	-
Community and economic development	9,927	-
General government	79,414	-
Debt service	105,234	-
Capital projects	97,933	-
Business type activities	-	531,992
Total disbursements	<u>674,476</u>	<u>531,992</u>
Deficiency of receipts under disbursements	(32,245)	(83,532)
Other financing sources, net	<u>1,399</u>	<u>90,228</u>
Excess (deficiency) of receipts and other financing sources over (under) disbursements and other financing uses	(30,846)	6,696
Balances beginning of year	<u>746,014</u>	<u>656,431</u>
Balances end of year	<u><u>\$ 715,168</u></u>	<u><u>663,127</u></u>

Total	Budgeted Amounts		Final to Total Variance
	Original	Final	
299,014	290,514	290,514	8,500
81,063	62,154	62,154	18,909
177,930	375,344	375,344	(197,414)
1,145	1,000	1,000	145
471,135	456,692	456,692	14,443
4,208	3,380	3,380	828
1,122	-	-	1,122
55,074	12,600	12,600	42,474
1,090,691	1,201,684	1,201,684	(110,993)
161,888	168,118	195,118	(33,230)
173,971	155,068	187,668	(13,697)
46,109	56,818	57,068	(10,959)
9,927	11,250	11,500	(1,573)
79,414	81,465	85,765	(6,351)
105,234	105,235	105,235	(1)
97,933	250,000	306,500	(208,567)
531,992	1,732,007	1,803,007	(1,271,015)
1,206,468	2,559,961	2,751,861	(1,545,393)
(115,777)	(1,358,277)	(1,550,177)	1,434,400
91,627	1,285,000	1,285,000	(1,193,373)
(24,150)	(73,277)	(265,177)	241,027
1,402,445	1,120,497	1,120,497	281,948
1,378,295	1,047,220	855,320	522,975

CITY OF GLADBROOK

Notes to Other Information – Budgetary Reporting

June 30, 2016

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, and business type activities. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund, the Capital Projects Fund and the Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$191,900. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2016, disbursements did not exceed the amounts budgeted.

CITY OF GLADBROOK
Schedule of the City's Proportionate Share of the Net Pension Liability
Iowa Public Employees' Retirement System
For the Last Two Years*
Other Information

	2016	2015
City's proportion of the net pension liability	0.001949 %	0.001962 %
City's proportionate share of the net pension liability	\$ 96,268	77,793
City's covered-employee payroll	\$ 135,001	129,511
City's proportionate share of the net pension liability as a percentage of it's covered-employee payroll	71.31 %	60.07 %
IPERS' net position as a percentage of the total pension liability	85.19 %	87.61 %

* In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

CITY OF GLADBROOK
Schedule of City Contributions
Iowa Public Employees' Retirement System
For the Last Ten Years
Other Information

	2016	2015	2014	2013	2012
Statutorily required contribution	\$ 13,114	12,071	11,575	11,383	10,784
Contributions in relation to the statutorily required contribution	(13,114)	(12,071)	(11,575)	(11,383)	(10,784)
Contribution deficiency (excess)	\$ -	-	-	-	-
City's covered-employee payroll	\$ 146,724	135,001	129,511	131,340	133,409
Contributions as a percentage of covered-employee payroll	8.94%	8.94%	8.94%	8.67%	8.08%

2011	2010	2009	2008	2007
9,233	9,041	8,101	7,251	6,660
(9,233)	(9,041)	(8,101)	(7,251)	(6,660)
-	-	-	-	-
132,372	135,973	127,658	119,852	115,827
6.97%	6.65%	6.35%	6.05%	5.75%

CITY OF GLADBROOK

Notes to Other Information – Pension Liability

Year Ended June 30, 2016

Changes of benefit terms:

Legislation passed in 2010 modified benefit terms for Regular members. The definition of final average salary changed from the highest three to the highest five years of covered wages. The vesting requirement changed from four years of service to seven years. The early retirement reduction increased from 3% per year measured from the member's first unreduced retirement age to a 6% reduction for each year of retirement before age 65.

Legislative action in 2008 transferred four groups – emergency medical service providers, county jailers, county attorney investigators, and National Guard installation security officers – from Regular membership to the protection occupation group for future service only.

Changes of assumptions:

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25% to 3.00%.
- Decreased the assumed rate of interest on member accounts from 4.00% to 3.75% per year.
- Adjusted male mortality rates for retirees in the Regular membership group.
- Reduced retirement rates for sheriffs and deputies between the ages of 55 and 64.
- Moved from an open 30-year amortization period to a closed 30-year amortization period for the UAL beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20-year period.

The 2010 valuation implemented the following refinements as a result of a quadrennial experience study:

- Adjusted retiree mortality assumptions.
- Modified retirement rates to reflect fewer retirements.
- Lowered disability rates at most ages.
- Lowered employment termination rates.
- Generally increased the probability of terminating members receiving a deferred retirement benefit.
- Modified salary increase assumptions based on various service duration.

The 2007 valuation adjusted the application of the entry age normal cost method to better match projected contributions to the projected salary stream in the future years. It also included the one-year lag between the valuation date and the effective date of the annual actuarial contribution rate in the calculation of the UAL amortization payments.

Supplementary Information

CITY OF GLADBROOK
Schedule of Cash Receipts, Disbursements and
Changes in Cash Balances
Nonmajor Governmental Funds
As of and for the year ended June 30, 2016

		Special	
	Employee	Local	
	Benefits	Option	Emergency
		Sales Tax	Services
Receipts:			
Property tax	\$ 31,931	-	5,187
Other city tax	782	67,906	127
Intergovernmental	-	-	-
Use of money and property	-	-	-
Miscellaneous	-	-	-
Total receipts	32,713	67,906	5,314
Disbursements:			
Operating:			
Culture and recreation	-	-	-
Total disbursements	-	-	-
Excess of receipts over disbursements	32,713	67,906	5,314
Other financing uses:			
Transfers out	(32,713)	(67,548)	(5,314)
Change in cash balance	-	358	-
Cash balances beginning of year	-	-	-
Cash balances end of year	\$ -	358	-
Cash Basis Fund Balances			
Restricted for other purposes	\$ -	358	-
Total cash basis fund balances	\$ -	358	-

Revenue	
Library	Total
-	37,118
-	68,815
1,293	1,293
118	118
2,777	2,777
4,188	110,121
843	843
843	843
3,345	109,278
-	(105,575)
3,345	3,703
19,446	19,446
22,791	23,149
22,791	23,149
22,791	23,149

CITY OF GLADBROOK
Schedule of Indebtedness
Year ended June 30, 2016

Obligation	Date of Issue	Interest Rates	Amount Originally Issued
General obligation notes:			
Fire and ambulance building	Oct 31, 2014	2.50 %	\$ 400,000
Rural Economic Development loan	Nov 22, 2010	0.00	360,000
Water revenue capital loan note:			
Water improvement	Oct 5, 2011	3.00 %	\$ 798,411
Sewer revenue capital loan notes:			
Sewer improvement	Sept 15, 2001	1.75 %	\$ 706,000
Sewer improvement	July 17, 2015	0.00	90,000

	Balance Beginning of Year	Issued During Year	Redeemed During Year	Balance End of Year	Interest Paid	Interest Due and Unpaid
\$	125,000	-	62,500	62,500	2,734	-
	220,000	-	40,000	180,000	-	-
\$	345,000	-	102,500	242,500	2,734	-
<hr/>						
\$	729,000	-	18,000	711,000	21,870	-
<hr/>						
\$	164,000	-	25,000	139,000	2,870	-
	-	87,527	-	87,527	-	-
	164,000	87,527	25,000	226,527	2,870	-
<hr/>						

CITY OF GLADBROOK
Bond and Note Maturities
June 30, 2016

Year Ending June 30,	Revenue Notes					
	Sewer		Sewer		Water	
	Improvement		Improvement		Improvement	
	Issued Sept 15, 2001		Issued July 17, 2015		Issued Oct 5, 2011	
	Interest		Interest		Interest	
	Rates	Amount	Rates	Amount	Rates	Amount
2017	1.75 %	\$ 26,000	0.00 %	\$ -	3.00 %	\$ 19,000
2018	1.75	27,000	0.00	87,527	3.00	19,000
2019	1.75	28,000	-	-	3.00	20,000
2020	1.75	29,000	-	-	3.00	21,000
2021	1.75	29,000	-	-	3.00	21,000
2022	-	-	-	-	3.00	22,000
2023	-	-	-	-	3.00	23,000
2024	-	-	-	-	3.00	24,000
2025	-	-	-	-	3.00	24,000
2026	-	-	-	-	3.00	25,000
2027	-	-	-	-	3.00	26,000
2028	-	-	-	-	3.00	27,000
2029	-	-	-	-	3.00	28,000
2030	-	-	-	-	3.00	29,000
2031	-	-	-	-	3.00	30,000
2032	-	-	-	-	3.00	30,000
2033	-	-	-	-	3.00	31,000
2034	-	-	-	-	3.00	32,000
2035	-	-	-	-	3.00	34,000
2036	-	-	-	-	3.00	35,000
2037	-	-	-	-	3.00	36,000
2038	-	-	-	-	3.00	37,000
2039	-	-	-	-	3.00	38,000
2040	-	-	-	-	3.00	39,000
2041	-	-	-	-	3.00	41,000
Total		<u>\$ 139,000</u>		<u>\$ 87,527</u>		<u>\$ 711,000</u>

General Obligation				
Capital Loan		Rural Economic		
Note		Development Loan		
Issued Oct 31, 2014		Issued Nov 22, 2010		
Interest		Interest		
Rates	Amount	Rates	Amount	Total
2.50 %	\$ 62,500	0.00 %	\$ 40,000	147,500
	-	0.00	40,000	173,527
	-	0.00	40,000	88,000
	-	0.00	40,000	90,000
	-	0.00	20,000	70,000
	-		-	22,000
	-		-	23,000
	-		-	24,000
	-		-	24,000
	-		-	25,000
	-		-	26,000
	-		-	27,000
	-		-	28,000
	-		-	29,000
	-		-	30,000
	-		-	30,000
	-		-	31,000
	-		-	32,000
	-		-	34,000
	-		-	35,000
	-		-	36,000
	-		-	37,000
	-		-	38,000
	-		-	39,000
	-		-	41,000
	<u>\$ 62,500</u>		<u>\$ 180,000</u>	<u>1,180,027</u>

CITY OF GLADBROOK
Schedule of Receipts By Source and Disbursements by Function-
All Governmental Funds
For the Last Ten Years

	2016	2015	2014	2013
Receipts:				
Property tax	\$ 299,014	289,208	296,897	272,463
Tax increment financing	-	-	-	187
Other city tax	81,063	67,652	66,585	75,207
Intergovernmental	177,250	149,134	148,962	285,907
Licenses and permits	1,145	936	255	210
Charges for service	31,619	41,030	31,903	31,718
Use of money and property	964	1,128	1,783	3,599
Special assessments	1,122	5,626	872	4,733
Miscellaneous	50,054	587,804	59,470	38,445
Total	\$ 642,231	1,142,518	606,727	712,469
Disbursements:				
Operating:				
Public safety	\$ 161,888	135,657	139,557	118,719
Public works	173,971	160,378	100,953	172,028
Health and social services	-	1,276	673	-
Culture and recreation	46,109	50,185	57,042	55,375
Community and economic development	9,927	2,934	16,884	3,037
General government	79,414	72,125	79,415	76,363
Debt service	105,234	320,861	93,725	93,970
Capital projects	97,933	956,781	100,012	203,497
Total	\$ 674,476	1,700,197	588,261	722,989

2012	2011	2010	2009	2008	2007
256,259	281,095	217,790	224,783	216,960	212,379
15,574	19,402	17,435	17,422	19,773	24,578
56,099	67,317	65,949	65,650	64,704	64,725
422,445	205,496	159,381	149,883	532,978	145,859
150	785	515	701	260	410
46,405	32,610	42,671	40,164	44,710	38,486
3,003	5,864	4,575	11,058	16,357	13,873
1,211	1,059	2,684	573	3,423	1,620
125,310	46,442	109,300	35,869	25,378	14,375
926,456	660,070	620,300	546,103	924,543	516,305
141,955	126,910	116,411	174,666	172,034	165,539
110,134	110,478	117,911	126,280	159,858	108,031
-	-	-	-	-	-
46,874	48,313	50,112	49,445	51,767	46,052
3,847	8,244	7,353	32,868	23,766	25,718
80,726	70,232	68,726	66,702	56,457	51,588
74,113	304,930	102,860	70,613	70,741	70,819
1,175,596	183,818	338,345	20,225	375,298	-
1,633,245	852,925	801,718	540,799	909,921	467,747



C E R T I F I E D ♦ P U B L I C ♦ A C C O U N T A N T S

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Independent Auditors' Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance
with Government Auditing Standards

To the Honorable Mayor and
Members of the City Council:

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Gladbrook, Iowa, as of and for the year ended June 30, 2016, and the related Notes to Financial Statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated September 2, 2016. Our report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Gladbrook's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Gladbrook's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Gladbrook's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified a deficiency in internal control over financial reporting we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Gladbrook's financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency described in Part II of the accompanying Schedule of Findings to be a material weakness.

Compliance and Other Matters

As a part of obtaining reasonable assurance about whether the City of Gladbrook's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards. However, we noted certain immaterial instances of non-compliance or other matters which are described in Part III of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2016 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

City of Gladbrook's Responses to Findings

The City of Gladbrook's responses to findings identified in our audit are described in the accompanying Schedule of Findings. The City of Gladbrook's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Gladbrook during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Bowman and Miller, P.C.

Marshalltown, Iowa
September 2, 2016

CITY OF GLADBROOK
Schedule of Findings
Year ended June 30, 2016

Part I: Summary of the Independent Auditors' Results:

- (a) Unmodified opinions were issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles.
- (b) A material weakness in internal control over financial reporting was disclosed by the audit of the financial statements.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.

CITY OF GLADBROOK
Schedule of Findings
Year ended June 30, 2016

Part II: Findings Related to the Financial Statements:

INSTANCES OF NON-COMPLIANCE:

No matters were noted.

INTERNAL CONTROL DEFICIENCY:

II-A-16 Segregation of Duties – One important aspect of internal accounting control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. We noted one person has control over each of the following areas:

- (1) Cash receipts - collecting, depositing, journalizing, and posting.
- (2) Disbursements - check writing, signing, and reconciling.
- (3) Payroll preparation and distribution.

Recommendation – We realize that with a limited number of office employees, segregation of duties is difficult. However, the City should review its operating procedures to obtain the maximum internal control possible under the circumstances. In instances where it is not possible to segregate duties, the City should utilize administrative personnel to provide additional internal control through review of financial transactions and reports.

Response – We will continue to review and monitor ways to improve segregation of duties.

Conclusion – Response accepted.

Part III: Other Findings Related to Required Statutory Reporting:

III-A-16 Certified Budget – Disbursements during the year ended June 30, 2016 did not exceed the amounts budgeted.

III-B-16 Questionable Disbursements – We noted no disbursements that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 24, 1979.

III-C-16 Travel Expense – No disbursements of City money for travel expenses of spouses of City officials or employees were noted.

CITY OF GLADBROOK

Schedule of Findings

Year ended June 30, 2016

Part III: Other Findings Related to Required Statutory Reporting (continued):

III-D-16 Business Transactions – Business transactions between the City and City officials or employees are detailed as follows:

<u>Name, Title, and Business Connection</u>	<u>Transaction Description</u>	<u>Amount</u>
Roger Luehring, Council Member and Mike Bearden, spouse of the City Clerk Shareholders in Clapsaddle-Garber and Associates	Engineering services	<u>\$25,290</u>
Ben Goos, Council Member and shareholder in Goos Implement, father owns Gladbrook Auto Supply and Gladbrook Tire Center	Repairs and maintenance, supplies	<u>\$ 6,349</u>
Scott Schmidt, Council Member and partner in MLS Transfer	Trucking and rock	<u>\$6,140</u>

The transactions with Clapsaddle-Garber and Associates do not appear to represent a conflict of interest since they were entered into through a competitive selection process in accordance with Chapter 362.5(4) of the Code of Iowa. The transactions with MLS Transfer, Goos Implement, Gladbrook Auto Supply and Gladbrook Tire Center may represent a conflict of interest as defined in Chapter 331.342 of the Code of Iowa.

Recommendation – The City should consult legal counsel to determine the disposition of this matter.

Response – The transactions with MLS Transfer, Goos Implement, Gladbrook Auto Supply and Gladbrook Tire Center represent purchases for trucking, rock, supplies and routine repairs and maintenance on city equipment. As these are locally owned businesses and in some instances the only businesses in the city that provide these services the City does not believe these transactions represent a conflict of interest.

Conclusion – Response accepted.

III-E-16 Bond Coverage – Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.

III-F-16 Council Minutes – No transactions were found that we believe should have been approved in the Council minutes but were not.

CITY OF GLADBROOK
Schedule of Findings
Year ended June 30, 2016

Part III: Other Findings Related to Required Statutory Reporting (continued):

III-G-16 Deposits and Investments – No instances of noncompliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy were noted.

III-H-16 Revenue Notes – The City was in compliance with all applicable revenue note provisions.

CITY OF GLADBROOK

Staff

This audit was performed by:

Bowman and Miller, P.C.
Certified Public Accountants
Marshalltown, IA 50158

Personnel:

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